

# EMPLOYEE AGREEMENT

## Consent for a Deduction and/or Reimbursement Upon Separation

I, \_\_\_\_\_, understand and acknowledge that \_\_\_\_\_  
\_\_\_\_\_ ("The Company") has agreed to provide and/or furnish the  
required materials, uniforms and equipment listed below for use during the tenure of my employment with  
the Company. I have agreed to accept and use the required materials, uniforms and equipment listed  
below throughout the tenure of my assignment with the Company. I further understand and hereby agree  
to the following terms set forth by the Company:

- 1) All equipment, materials, or property listed below must be returned upon separation from  
my assignment and/or employment;
- 2) I shall be held responsible for returning all equipment, uniforms, materials, and property  
listed below upon separation from my assignment and/or employment at the request of the  
Company;
- 3) I shall be held responsible for returning all equipment, uniforms, materials or property,  
including the items listed below, in the same condition as issued to me from the Company  
upon separation from my assignment and/or employment;
- 4) the Company shall have the right, at the time of separation from my assignment and/or  
employment, to deduct from the amount of wages that I am due - or my last paycheck - any  
of the following items that are applicable:
  1. Advances;
  2. Damages or injury to equipment, uniforms, materials or property that I have been  
issued for use during the tenure of my assignment and/or employment;
  3. Equipment, uniforms, materials or property that I have been issued and failed to  
return to the Company upon separation from my assignment and/or employment.
- 5) In consideration of my assignment and/or employment, I agree to abide by all policies,  
standards, rules and regulations of the Company, and I understand and acknowledge that I  
shall be held responsible for compliance with all rules, regulations and policies regarding  
the care, daily use, and return of all equipment, uniforms, materials, or property that have  
been issued to me, including the following items listed below:

Item #1 \_\_\_\_\_ Item #2 \_\_\_\_\_

Item #3 \_\_\_\_\_ Item #4 \_\_\_\_\_

Item #5 \_\_\_\_\_ Item #6 \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_, 20\_\_\_\_

*Employee*

Signed: \_\_\_\_\_ Date: \_\_\_\_\_, 20\_\_\_\_

*Company Representative*